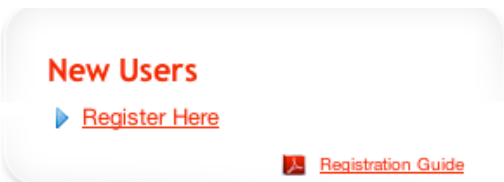
Online Resources
for The District 30 Lunch Program

For the second year, District 30 will be using eFunds for Schools to process online lunch payments, as well as to access student purchase histories and balance information. It is our hope that this document will help you learn about the basic uses of the website. All District 30 students are already in the system, so you simply need to register an account for yourself (or your family) and associate that account with your students.

The online payment system can be accessed by visiting **https://www.district30.org/efunds** This address is also linked on District 30's webpage.

Registering On The Site



If you used eFunds last year, you do not need to register again. Your account from last year is still working. If you are new to the system, follow these directions to create your account.

1. Select **Register Here** from the new users section of the website.

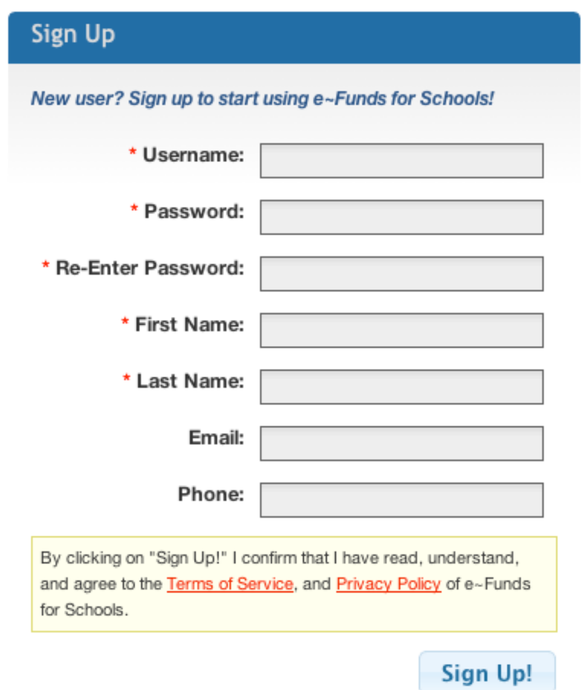
2. On the "Sign Up" page, enter your information. When setting your password, make sure that it includes the following:

 * Passwords need to be at least seven characters long.

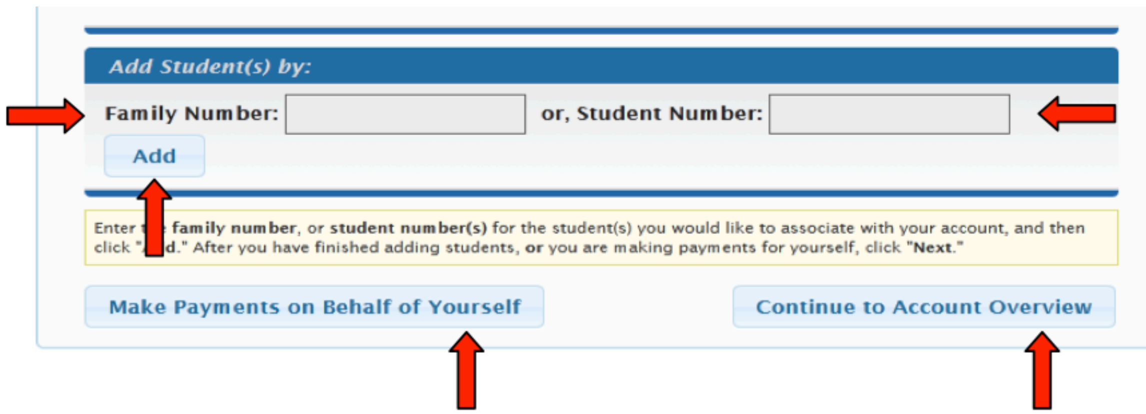
 * Include at least one upper case letter.

 * Include at least one lower case letter.

Read the terms of service and the privacy policy. Enter your account information and click **Sign Up.**



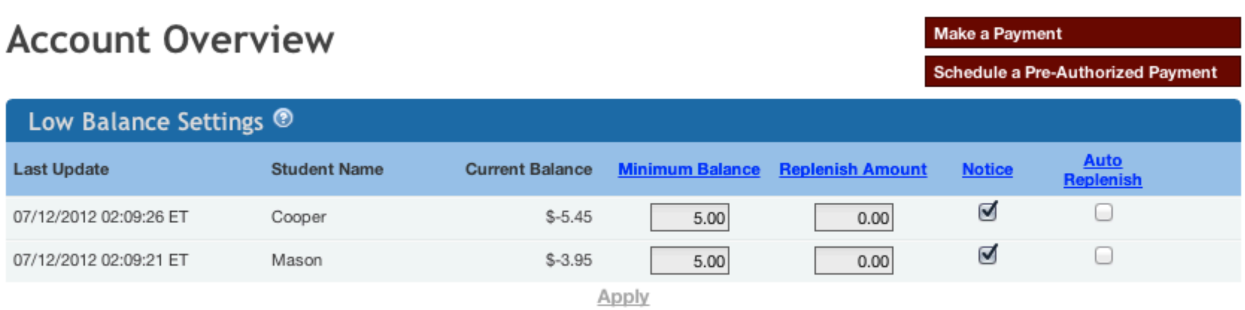
After you have created your account, you need to associate that account with your student(s). If you know your **Family Number** (usually your home telephone number), you can enter it to link your account with all of the students in your family. Otherwise, enter the **Student Number** for your student(s) and click **Add.**



After all of the students have been entered and are correct, click **Continue to Account Overview.**

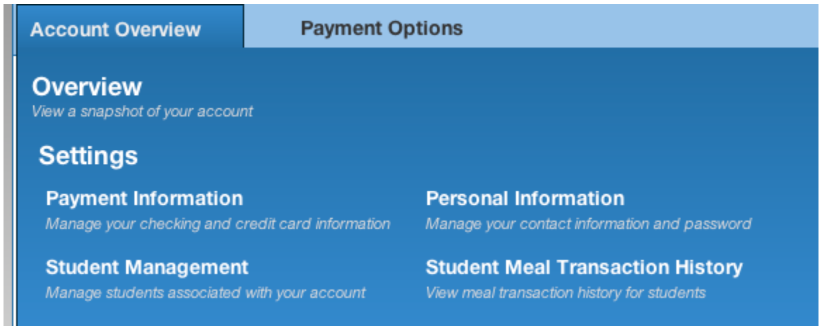
The Account Overview

eFunds for Schools now includes the ability to check your student's lunch balance and purchase history, all in one place. On the main, account overview page, you will see the ability to "Activate Low Balance Settings". This will turn on the balance listing on the page. It looks like what is shown below:



Not only can you check the current balance from this screen, but you can also set email notifications, if the balance drops below a set amount. Just enter an amount in the **Minimum Balance** box and check the box in the **Notice** column.

Also, if you would like to have the account automatically replenished when it reaches a certain balance, you can enter an amount you would like to add in the **Replenish Amount** box and check the box in the **Auto Replenish** column.



Parents may also look up their student's purchase histories, by looking under the **Account Overview** menu and selecting **Student Meal Transaction History.**

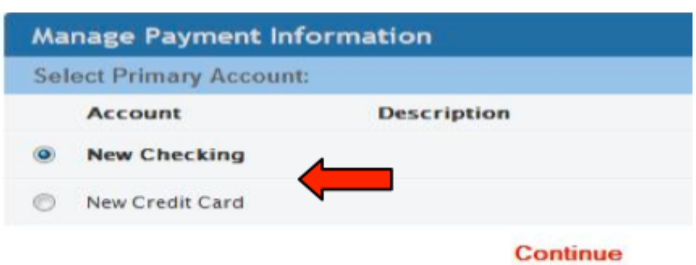
Student purchase histories will be listed for all of your children. Each child's account will be on a separate tab. Just click on the appropriate child's name, in order to see the account history for that student.

Transaction Date	Description	Price	Qty
2012-06-06 12:00:25	Value Meal	-3.00	1
2012-06-06 12:00:25	Pudding Cup / Sherbert	-1.00	1
2012-06-06 12:00:25	Cookie	-0.60	1
2012-06-06 12:00:25	Cereal /snack	-1.00	1
2012-06-04 13:13:26		-3.00	1

Making Payments

When logged in, the website will display a **Make A Payment** button on the overview page, as well as a **Payment Option** menu. Either of these links will allow you to make a payment to your child's account.

The initial time that you setup a new payment, you are required to enter your bank or credit card information. First, select **Account Overview** from the drop down menu and select **Payment Information**. Select the type of payment account then select **Continue.**



Enter the credit card or routing information into the system and select **Continue.**

To schedule a payment, select **Make A Payment** from the Account Overview screen or from the Payment Option menu, and enter the following information:

- The amount of your payment
- The date on which you would like the payment to happen.
- Also, make certain that you are making a payment for the right student. Each student's name will be on a tab at the top of the window.

After you have added all desired payments, confirm your choices and select **continue.**

For each total transaction the eFunds user fees are as follows:
$1.00 for electronic checks / $1.95 for credit / debit card transactions

Once you have completed your payment, please print and save your receipt for future reference. If you have any questions about the eFunds site, or encounter any problems with its use, please reference the customer service link on the bottom of all web pages. If you have an issue with student balances, purchases or ID numbers, please contact District 30 for assistance.